

DATE: February 6, 2004

TO: Region Engineers
Region Delivery Engineers
TSC Managers
Resident/Project Engineers
Region Construction Engineers

FROM: Larry E. Tibbits
Chief Operations Officer

John C. Friend
Engineer of Delivery

SUBJECT: Bureau of Highway Instructional Memorandum 2004-08
Project Record Certification Program

On December 08, 2003, the Michigan Department of Transportation (MDOT) received permission from the Federal Highway Administration to extend the Three Year Records Certification Program to local government engineers. Extending the program will expedite project closeout and reduce both review time and duplication of review for the same items of work on like projects. This change will also bring more local government engineers into the program and result in a significant cost savings to MDOT.

This change takes place immediately and will apply as local government engineers become due for re-certification or as new engineers are certified. All local government engineers who have record certification reviews in process at the time this permission was received from the Federal Highway Administration will also qualify. All other requirements set forth in Section 110 of the MDOT Construction Manual for 2003 will remain in place.

Chief Operations Officer

Engineer of Delivery

BOHD:C/T:GT:AW:kab

Index: Operations Reviews

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